

Universal Credit

Do you receive it?

Notifying the DWP of your rent increase....

Don't forget it is your responsibility to notify the Department for Work and Pensions (DWP) of your rent increase.

You will need to log in to your online journal on the 1 April 2019 to add the rent increase details. The rent increase letter that we recently sent to you has all the information you need.

Unfortunately you won't be able to do this before the 1st April 2019.

If you don't notify the DWP of the increase you will need to make up any shortfall between your Universal Credit Housing Element and the rent we charge you from your income.

If you have any concerns or need help to notify the DWP of your rent increase ring us on the phone numbers at the end of this note and ask to speak to Housing for advice.

Do you know how much your rent is?

The Department for Work and Pensions has recently announced that more than half of the people claiming Universal Credit do not know the correct details about their rent when they make their claim for benefit.

This can result in delays to benefit payments.

Make sure that you know your details before making a claim for Universal Credit. You will need to know the following;

- ▶ The amount of rent for your home
- ▶ The amount of any service charges frequency of payment
- ▶ The frequency of your rent charge - Monthly
- ▶ The number of people named on the tenancy agreement

If you are unsure of any of these details or have service charges included in your rent please contact your local office to find out the correct information and which service charges are paid by Universal Credit.

- ▶ **Edinburgh** 0131 557 0598
- ▶ **Glasgow** 0141 553 6300
- ▶ **Elgin** 01343 548585

